



The Manitoba Child Care Association
"Opening the Door to Adventure" Conference
 May 27-29, 2010

TRAVEL SUBSIDY FORM FOR NON WINNIPEG MCCA MEMBERS

PLEASE NOTE: You must be a personal member of MCCA as of January 1st, 2010 to qualify for subsidy. All travel subsidies will be reimbursed as funds allow, and all subsidy requests MUST be received at MCCA by **June 11, 2010** to qualify for reimbursement.

All receipts must be included with the subsidy application. Carpooling is encouraged.

Delegate Name: _____

Address: _____

City/Town: _____ Prov: _____ Postal Code: _____

Work Phone: (204) _____ Fax:(204) _____ Email: _____

Regional Branch: _____

Centre/Organization Name: _____

Destination:

From: _____

To: _____

Travel Expenses:

Actual Gas Costs* We do not pay mileage

Total Gas Receipts _____

or

Bus Fare* Return: _____

* Receipts Must Be Attached

Accommodation Expense:

Hotel Accommodation reimbursement will be calculated at \$30.00 per person per night to a maximum of \$60.00 per room. Only one person is required to complete the form. Please attach hotel receipt.

Shared with: _____

Number of Nights: _____ Dates: _____

Reimbursement Cheque to be made payable to : _____

Signature

Date

Submit to:
 Manitoba Child Care Association, 2nd Floor, 2350 McPhillips Street, Winnipeg, MB R2V 4J6
 OR Fax to : (204) 589-5613

